

## **FOUNDATION DIPLOMA IN ART, DESIGN AND MEDIA**

### **SECTION 1 | FEES & CHARGES**

#### **1. Tuition Fee**

- a) The full tuition fees for foundation diploma course can be paid in one instalment as follows:

**Payment – GBP 12,000**

**(All fees are inclusive of VAT. Please note, ISCA has absorbed 50% of the VAT increase)**

- b) Payment of fees is due annually on receipt of the invoice and must be paid by the date indicated on the invoice.
- c) Bank charges incurred will be the responsibility of the payer.

#### **2. Supplementary Fees**

##### **2.1 SEG Foundation Diploma I Examination Fees**

The tuition fee covers initial examination fees. However, any fees for re-sits will be charged to the student.



## **2025 – 2026 FEES | TERMS & CONDITIONS** **INTERNATIONAL SCHOOL OF CREATIVE ARTS**

### **SECTION 2 | CHANGES, WITHDRAWALS & REFUNDS**

You are not entitled to any refund of the fees after the payment has been made, including in cases of illness, exclusion etc.

### **SECTION 3 | PAYMENT PROCEDURE**

1. All payments may be made directly to ISCA by bank transfer to:

Bank: Barclays Bank plc  
Beneficiary: International School of Creative Arts  
Sort Code: 20-41-41  
Account No: 20055115  
IBAN: GB47BUKB20414120055115  
Swift Code: BUKBGB22  
Address: Barclays Bank plc  
99 Hatton Garden London  
EC1N 8DN  
England, United  
Kingdom

2. The Payment Instruction form, to be found at the end of this document will need to be completed in full and returned with the Offer Acceptance form and payment of acceptance deposit to secure the offer of a place.
3. The payment reference must include the Student ID and name.
4. Notification of payment made, and a copy of the bank transfer, should be sent to ISCA by either email or post. It must be accompanied by a copy of the Payment Instruction Form to enable the payment to be easily identified by ISCA.

Email: [finance@isca.uk.com](mailto:finance@isca.uk.com)

Address: ATTN: Finance  
International School of Creative Arts  
Framewood Road,  
Wexham,  
Buckinghamshire  
SL2 4QS  
United Kingdom

5. All bank charges are the responsibility of the fee payer.

**2025 – 2026 FEES | PAYMENT INSTRUCTION FORM**  
**INTERNATIONAL SCHOOL OF CREATIVE ARTS**

**PAYMENT INSTRUCTION FORM**

Part A

- Enter student details in full. Please use the name entered on your student application form.

Part A | Student Details

Student Name	Date of Birth DD / MM / YYYY
Course Title	Student ID Number ISCA/ /2025

Part B

- Enter Account Holder's details (the person paying your fees) in full
- You must include the Student ID number as payment reference (ISCA/ /2025)
- Please ensure all bank charges are included in your payment

Part B | Bank Details of Person paying your fees:

Account Holder's Name		Bank Stamp or Attach Receipt
Account Number		
Bank Address		
Tuition fee due (£) 12000	Date Paid DD / MM / YYYY	
Reference (Insert Student ID Number) ISCA/ /2025		

Part C

- The Account Holder (paying acceptance deposit & fees) must complete Part C
- Invoices from ISCA will be issued in accordance with the instructions below

Part C – Payment Instructions for Fees

By signing this form, I confirm that I have read and agree to the 2025-26 Fees, Terms & Conditions. I understand that the School will issue the invoice in accordance with my payment instructions.

Signed: ..... Relationship .....  
Account Holder to Student

Print: ..... Date: DD / MM / YYYY  
Account Holder

Please return the signed form to the School office by post or as a scanned email attachment to [finance@isca.uk.com](mailto:finance@isca.uk.com)